

Compliance Checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	3
Accessibility	<ul style="list-style-type: none"> Table of contents 	ARRs – section 9.1	4
	<ul style="list-style-type: none"> Glossary 		5
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2	2
	<ul style="list-style-type: none"> Interpreter service statement 	Queensland Government Language Services Policy ARRs – section 9.3	2
	<ul style="list-style-type: none"> Copyright notice 	Copyright Act 1968 ARRs – section 9.4	2
	<ul style="list-style-type: none"> Information Licensing 	QGEA – Information Licensing ARRs – section 9.5	2
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 10.1	8
	<ul style="list-style-type: none"> Machinery of Government changes 	ARRs – section 10.2, 31 and 32	(not applicable)
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 10.2	8
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 10.3	10
Non-financial performance	<ul style="list-style-type: none"> Government's objectives for the community 	ARRs – section 11.1	9
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 11.2	17
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 11.3	20
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 11.4	34
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1	18
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 13.1	16
	<ul style="list-style-type: none"> Executive management 	ARRs – section 13.2	13
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 13.3	43
	<ul style="list-style-type: none"> Public Sector Ethics 	Public Sector Ethics Act 1994 ARRs – section 13.4	8
	<ul style="list-style-type: none"> Human Rights 	Human Rights Act 2019 ARRs – section 13.5	27
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 13.6	8

Governance – risk management and accountability	• Risk management	ARRs – section 14.1	50
	• Audit committee	ARRs – section 14.2	47
	• Internal audit	ARRs – section 14.3	52
	• External scrutiny	ARRs – section 14.4	50
	• Information systems and recordkeeping	ARRs – section 14.5	53
Governance – human resources	• Strategic workforce planning and performance	ARRs – section 15.1	40
	• Early retirement, redundancy and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	41
Open Data	• Statement advising publication of information	ARRs – section 16	2
	• Consultancies	ARRs – section 33.1	https://data.qld.gov.au
	• Overseas travel	ARRs – section 33.2	https://data.qld.gov.au
	• Queensland Language Services Policy	ARRs – section 33.3	https://data.qld.gov.au
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	Page 34 of financial statements (p.87 of report)
	• Independent Auditor's Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	Page 35 of financial statements (p. 88 of report)

FAA: *Financial Accountability Act 2009*; FPMS: *Financial and Performance Management Standard 2019*; ARR: *Annual report requirements for Queensland Government agencies*.